

WCDHHS Board Meeting Minutes

June 3, 2020

Waupaca County Courthouse

Room LL42

Waupaca, WI 54981

This meeting was conducted under the directives of Governor Evers' Executive Order #74, Secretary-Designee Palm's Emergency Order #12 ("Safer at Home") and Waupaca County's Emergency Declaration Resolution #38 (2019-2020). As a result of these directives, this meeting was held with remote access for some members which is indicated in roll call.

Board Members Present: Sue Golding, Dennis Wengelski, Jan Lehrer, Pat Craig, Dave Johnson, Gerald Murphy, Jody Muck, Dr. Steven Goedderz, Judy Olson

Staff Present: Ted Phernetton, Erica Becker, Melissa Anderson, Leah Klein, Jed Wohlt, Liz Wagner, Mandy Welch, Alisha Haase, Nicole Lauritzen, Sherrie Nichols, Shawna Hansen, Heidi Dombrowski

Public Present: none

The meeting of the Health and Human Services Board was called to order at 5:02 pm by Chairperson Gerald Murphy. This meeting is the Annual Public Hearing of the Health and Human Services Department.

Gerald Murphy called the Public Hearing to order and requested public comment three times. No public present. Motion by Craig, second by Muck, to close the Public Hearing. Motion carried.

Motion by Craig, second by Lehrer, to approve agenda. Motion carried without negative vote. Motion by Lehrer, second by Golding, to approve the minutes of the May 6, 2020 meeting. Motion carried without negative vote.

1. Board Member 3-year term appointment- Jody Muck. Motion made by Johnson to keep Muck appointed, second by Golding. Motion passed
2. General Board Business
  - a. Public Health-COVID-19 Updates- Jed Wohlt provided updates on case numbers and testing.
  - b. DHHS- Program Updates
    - i. Motion was made by Craig to have unit by unit updates provided, second by Lehrer. Motion passed

- ii. Social Emotional Innovation Grant-Birth to Three- Shawna provided details about the grant and what the funds would be used for. Nicole provided information on the work that is being done on a social-emotional basis.
- iii. Parent Supporting Parents updates- Ted provided Issue Briefing handout and discussion ensued. Alisha provided additional program updates. Motion made by Craig to not approve/accept the grant and to not move forward with the Parent Supporting Parents program, second by Lehrer. Roll call vote: Murphy-yes, Craig-yes, Johnson-yes, Lehrer-yes, Golding-yes, Wengelski-yes, Goedderz-no, Muck-no, Olson-yes. Motion passed to not accept the grant.
- iv. CST
  - 1. CST Initiative Supplemental Funding- Shawna provided information on surplus funding available and that the grant was applied for; discussion ensued. No decision on this being awarded at this time
  - 2. CST Case Review-Erin Eller provided an overview of a case from start to finish and what a successful case can look like
- c. Nutrition Program report-COVID-19 Response and Updates-
  - i. Cost-Benefit Analysis: Return to volunteer meal delivery- Leah provided summaries on advisory committee meetings, discussed the cost-benefit analysis. Heidi Dombrowski provided information on the Routes to Recovery and FEMA funds that are becoming available and the benefit it would be to the county to potentially utilize all County Staff for the meal delivery to use these funds as payment source. Motion made Lehrer to utilize Waupaca County staff, not just DHHS staff, for meal delivery to utilize these funds, second by Muck. Motion passed without negative vote.
  - ii. Recommendation of Committee on Aging to extend current operations through October 2020- Leah provided overview of what this entailed. Melissa discussed current operations. Motion was made by Johnson to extend current operations, second by Wengelski. Motion passed without negative vote.
  - iii. Recommendation of Nutrition Advisory Council and Committee on Aging to explore Nutrition Program task force-Leah discussed possible actions and goals of task force. Leah, Melissa, and Advisory council will explore this option and will bring plan back to board on a later date.
  - iv. Waupaca Senior Center Proposal Opportunity- Leah provided overview and history of this possibility. She will explore this option for further detail.

- v. Kayak for a Cause event postponed- Leah stated this is postponed due to COVID-19
- d. Advisory Committee Reports/Updates
  - i. Nutrition Advisory Committee Minutes from 5/21/2020- no discussion
  - ii. Committee on Aging Minutes from 5/26/2020- no discussion
  - iii. Regional ADRC Advisory Committee Citizen Member Appointment- Carmen Rieble- Motion was made by Craig to approve this appointment and send onto County Board, second by Muck. Motion passed without negative vote.
  - iv. Recommendation to change Nutrition Advisory Council bylaw language- Lehrer provided overview on why changes were suggested. Motion made by Craig to change the language from 'provides advisory, non-binding recommendations' to 'advisory board is responsible for policy recommendations', second by Golding. Motion passed without negative vote.
  - v. Recommendation to change Committee on Aging bylaw language- Motion made by Craig to change the language from 'provides advisory, non-binding recommendations' to 'advisory board is responsible for policy recommendations', second by Muck. Motion passed without negative vote.

### 3. Finance

- a. Income Statement Overview-Erica provided overview and discussed COVID funding
- b. Payment Register/Approve bills- Motion was made by Craig to approve bills, second by Lehrer. Motion passed without negative vote.
- c. 2019 Budget Review-Erica provided review of budget for each department.
- d. Recommendation for undesignated funds in Trauma Informed Care budget (\$113,641) - Erica provided information on these funds and recommended that the funds be applied to the Winnebago Mental Health line item. Motion was made by Craig to move these funds to the Winnebago Mental Health budget line item, second by Muck. Motion passed without negative vote.

### 4. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments- Murphy spoke to the recruitment process of the DHHS Director, interviews will be held on 06/12/2020.

### 5. Director's Report

- a. Follow Up to Previous Month's Meeting, General Department Updates-no discussion
- b. Alternate Care Report- no discussion

- c. Mental Health Report- no discussion
- 6. Board Member Reports of Meetings Attended and General Correspondence:
  - Craig mentioned her resignation from the Regional ADRC Committee
- 7. Adjourn: Motion to adjourn at 8:04pm was made by Lehrer, second by Muck. Motion passed without negative vote. Next regularly scheduled meeting is July 1, 2020.

These minutes are considered a draft until approved by DHHS board

Submitted by,

Liz Wagner  
Administrative Services Coordinator